



Windermere Golf Club

Appointment of Club Manager

Windermere Golf Club is a private members club situated in the Lake District National Park founded in 1891 with a membership of around 460.

The Club is inviting a suitably qualified candidate to apply for the post of full time Club Manager following the retirement of the current Secretary/Manager (the current contract being part time). Candidates should be able to demonstrate their ability to lead a small team in the provision of golf club services and particularly in marketing services to members and visitors alike.

This is an excellent opportunity for a suitably qualified or experienced person to help develop the Club as set out in the Club's strategic plan as a member of and reporting to the club's management committee.

The successful candidates will be responsible for the day to day running of the Club and for supervising the sales and marketing team; the head greenkeeper; the professional and the bar and catering manager.

The role will include responsibility for:

- The day to day management, administration and operation of the Club by ensuring that the course, clubhouse and other facilities are presented to the highest possible standard for members and visitors at all times.
- Implementing the Club's marketing strategy with the assistance of a small team.
- Working to the Club's budget and providing reliable financial information for its compilation.
- Reviewing the performance of and developing staff so that each contributes to improvement in the services offered.
- The timely and on-budget execution of major projects, repairs and improvements.
- Ensuring the Club is compliant with all relevant laws and regulations, including but not limited to Health & Safety, Employment and Equality legislation.
- Representing the Club effectively in its dealings with all third parties.

The successful candidate will demonstrate:

- Well organized and efficient management of administrative and golfing activities.
- Strong marketing skills with an understanding of the power of social media, the web and information technology generally.
- Attention to detail and focus on quality of experience for both members and visitors.
- Strong leadership, motivation, diplomacy and communication skills.
- An appreciation of golf and its traditions within a private members' club.
- Business acumen and financial literacy.
- A flexible approach to working hours with the ability to work under pressure.
- Working knowledge of day-to-day golf club administration.

Remuneration:

A competitive salary will be offered commensurate with experience and contracted hours. Residential accommodation may be available in a three bedroom flat situated in the Clubhouse.

Please apply either by email; including your C.V., current job description and any relevant references by 30 September 2017 to wgc.chairman@gmail.com or in writing to The Chairman, Windermere Golf Club, Cleabarrow, Windermere, Cumbria, LA23 3NB.